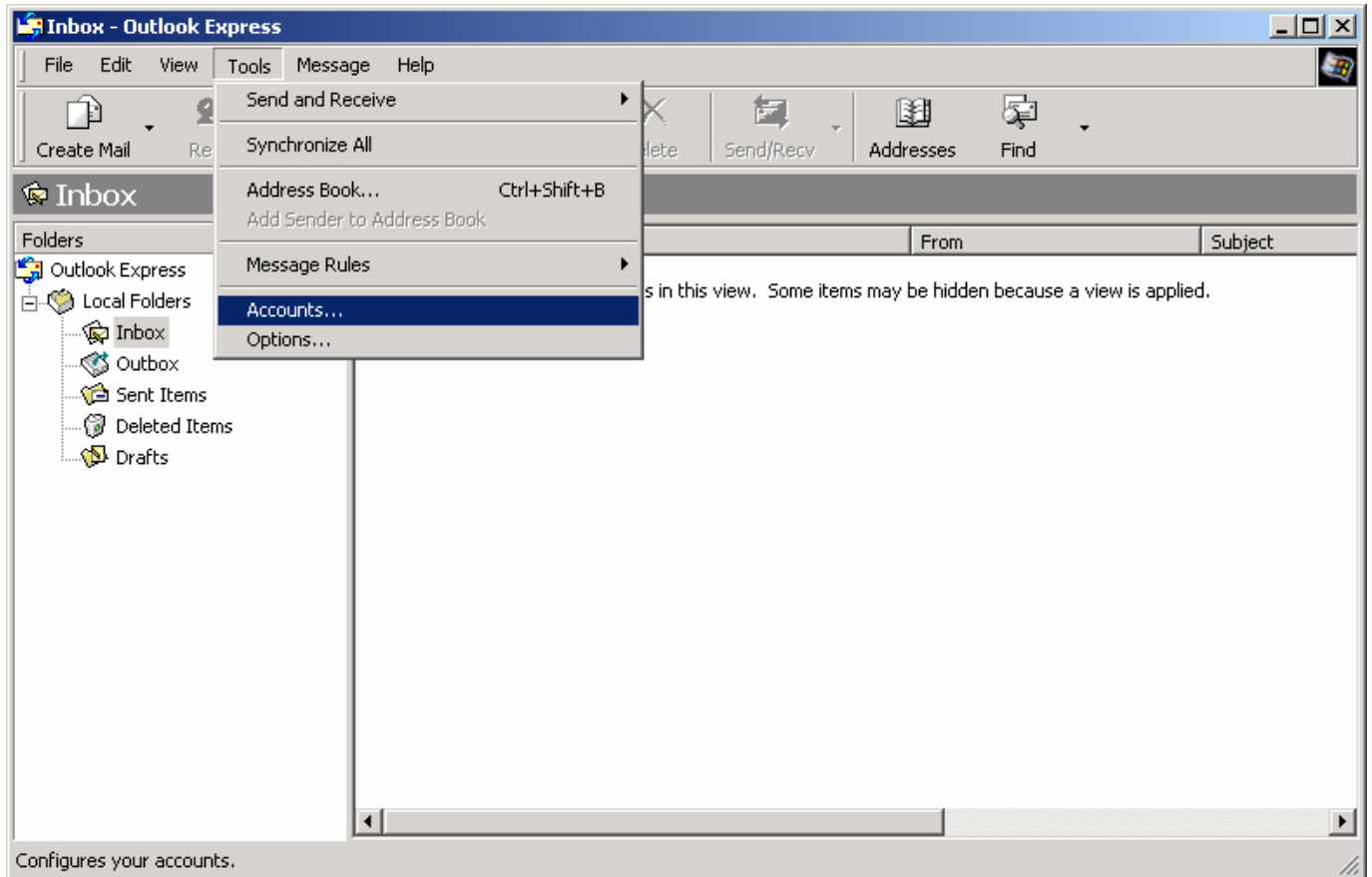




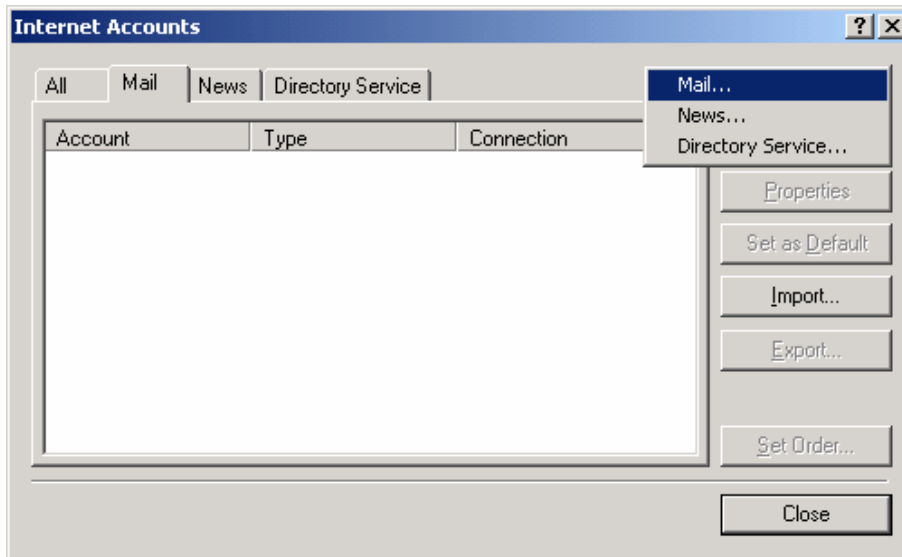
Use this option when adding a new account.

Start Outlook Express and choose Accounts from the Tools pull down menu.

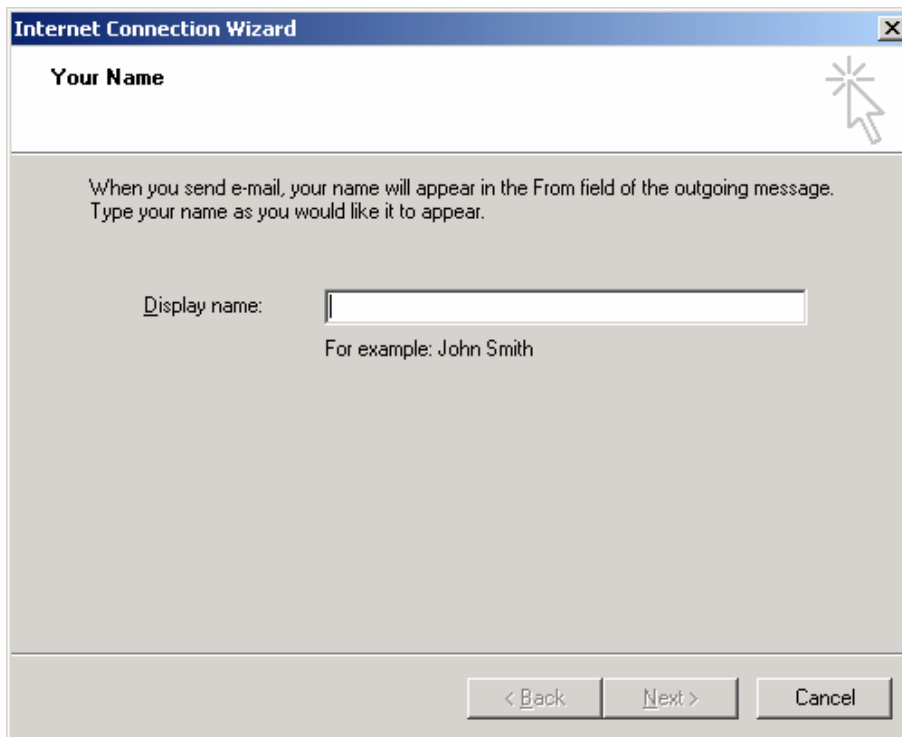




Click the Add Button and choose Mail...



Enter your name here...





Enter your full email address...

The screenshot shows a window titled "Internet Connection Wizard" with a sub-header "Internet E-mail Address". Below the header, there is a text box for "E-mail address:" with a placeholder example "For example: someone@microsoft.com". At the bottom, there are three buttons: "< Back", "Next >", and "Cancel".

Input the server(s) as follows:

The screenshot shows a window titled "Internet Connection Wizard" with a sub-header "E-mail Server Names". It contains a dropdown menu for "My incoming mail server is a" set to "POP3". Below this are two text boxes: "Incoming mail (POP3, IMAP or HTTP) server:" and "Outgoing mail (SMTP) server:", both containing the placeholder "mail.yourdomainname.com". At the bottom, there are three buttons: "< Back", "Next >", and "Cancel".



Enter your full email account and password...

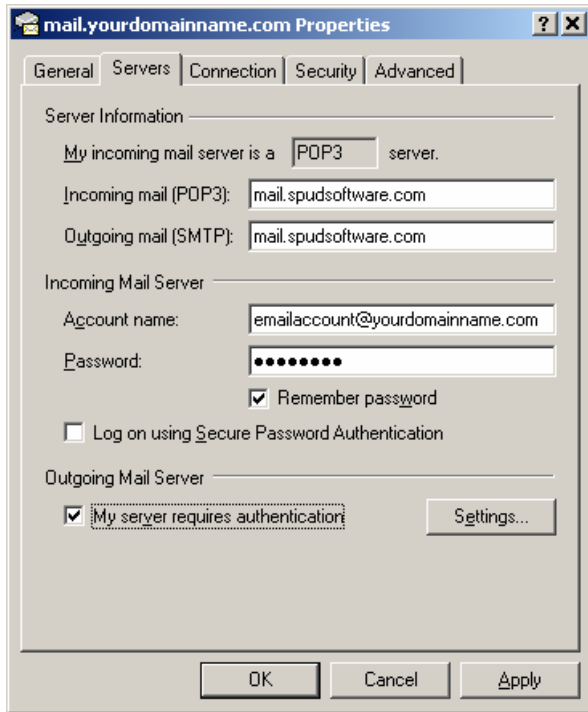
The screenshot shows the "Internet Connection Wizard" window with the "Internet Mail Logon" step. The window title is "Internet Connection Wizard" and the subtitle is "Internet Mail Logon". The main text reads: "Type the account name and password your Internet service provider has given you." There are two input fields: "Account name:" with the value "emailaccount@yourdomainname.com" and "Password:" with a masked password "xxxxxxxx". A checked checkbox labeled "Remember password" is present. Below the fields, there is a paragraph: "If your Internet service provider requires you to use Secure Password Authentication (SPA) to access your mail account, select the 'Log On Using Secure Password Authentication (SPA)' check box." and an unchecked checkbox labeled "Log on using Secure Password Authentication (SPA)". At the bottom, there are three buttons: "< Back", "Next >", and "Cancel".

Click on the Finish button...

The screenshot shows the "Internet Connection Wizard" window with the "Congratulations" step. The window title is "Internet Connection Wizard" and the subtitle is "Congratulations". The main text reads: "You have successfully entered all of the information required to set up your account. To save these settings, click Finish." At the bottom, there are three buttons: "< Back", "Finish", and "Cancel".



- Select Tools / Accounts...
- Highlight email account and select Properties
- Select the Server Tab
- Click box to check My server requires authentication



- Click on Settings... button,
- Verify or select Use same settings as my incoming mail server

